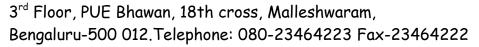


#### NATIONAL INSTITUTE OF OPEN SCHOOLING





# WALK IN INTERVIEW INDICATIVE VACANCY NOTIFICATION

National Institute Of Open Schooling, (NIOS) invites application for the post of State Consultant and Project Assistant cum Data Entry operator at Regional Centre-Bengaluru, for its project on Certification of Asha workers, supported by Ministry of Health and Family Welfare, Government of India on contractual basis. The Contract will be initially for a period of one year with provision of extension on yearly basis, based on the performance appraisal.

SI	Name of the Position	Emoluments(Consolidated)	No. of
No.		Monthly	Post
1	State Consultant	Rs. 35,000/-	1
2	Project Assistant cum Data Entry	Rs. 16,000/-	1
	operator		

For detailed information regarding roles and responsibilities, educational, qualifications, remuneration etc. and the prescribed application form please visit NIOS website: www.niosrcben.org.

All eligible candidates shall attend interview at their own cost.

- 1. For the post of State Consultant & Project Assistant cum D.E.O. interview will be held on 27.05.2017 from 11.00 AM onwards.
- Registration for the said posts start from 09.00 AM to 11.00 AM on 27.05.2017, followed by interview.
- 3. The venue for the interview will be at O/o the State Institute of Health & Family welfare, Govt. of Karnataka, Magadi Road, Bangalore-560 023.

Regional Director



# राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित / ISO 9001 : 2008 Certified (REGIONAL CENTRE BENGALURU)

Office of Director (Vocational Education), 3<sup>rd</sup> Floor, Pue Bhawan, 18<sup>th</sup> Cross Sampig Road, Malleswaram, Bengaluru

Contact No. 080-23464223 Fax: 080-23464222

NIOS will conduct Test/Interview on 27.05.2017 to fill up the post of State Consultant and Project Assistant cum Data Entry Operator, for its project on Certification of ASHA workers supported by Ministry of Health and Family Welfare, Government of India in the state of Karnataka on contractual basis initially for a period of one year at Regional Centre, Bengaluru, details of positions are as follows:-

S.No.	Name of the Position	Emoluments	No. of Post (s) at	
		(Consolidated)	<b>Regional Centres</b>	
1	State Consultant	Rs. 35,000/- per month	1 (one)	
2	Project Assistant cum Data Entry	Rs. 16,000/- per month	1 (one)	
	Operator			

#### 1. STATE CONSULTANT

#### **QUALIFICATION**

#### Essential

- 1. Post Graduate Degree in any discipline.
- 2. Minimum 3 years experience in Training coordination at State/District level.

#### **Desirable**

- 1. Post Graduate Degree in Social Work/Health Science/Public Health.
- 2. Preference will be given to candidates having experience in health sector/training in health related subject.

#### **Role & Responsibilities**

- 1. Work in coordination with State ASHA Resource Center/ State Health System Resource Center for Asha Certification.
- 2. Responsible for ASHA Certification processes at district level.
- 3. Registration of AVIs.
- 4. Conduct of practical & final exams at AVIs.
- 5. Monitor quality of assessments at AVIs.
- 6. Any other work assigned by NIOS.

Age: 25-65 years.

#### 2. PROJECT ASSISTANT CUM DATA ENTRY OPERATOR

#### **Educational Qualification**

Bachelor Degree in Computer Science or Computer Application (or)

Any Graduate with Diploma in Computer Application from Recognised Institute.

#### Desirable

Experience of Data Entry Operations for 3 years.

#### **Role & Responsibilities**

- 1. To maintain the data in the designed software.
- 2. Assist the seniors in the project management.
- 3. Any other work allotted from time to time.

Age:- 18 to 40 years.

#### Other terms and conditions:-

- 1. The contract will be initially for a period of one year. Renewal thereafter would be subject to satisfactory annual performance appraisal by NIOS.
- 2. This position involves extensive and frequent travel within the country.
- 3. The position is purely on contract basis and should not be treated as regular cadre of NIOS.
- 4. In addition to the above given roles and responsibilities, candidate will have to undertake additional work, as and when assigned by Regional Director, NIOS.
- 5. The candidate engaged will have to executive an agreement with NIOS, renewable on the basis of satisfactory performance.
- 6. The candidate engaged to these positions shall not be part of the regular cadres nor would any special preferential treatment be given to such contractual staff in the matter of recruitment to regular posts.
- 7. The candidate engaged shall have no vested right prior to and after the completion of the contract period to ask for regularization/absorption in NIOS.

#### Note:

- 1. Candidates should come for the interview with a copy of bio data, original certificates and testimonials.
- 2. The selected candidates may be required to join immediately.
- 3. No TA/DA will be paid for attending the interview.



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## For Office use only

### **APPLICATION FORMAT**

<ol> <li>Application for the post of</li> <li>Name Mr./Ms./Mrs.</li> <li>Father's/Husband's Name</li> <li>Date of Birth, Age as on date</li> <li>Contact no./Email</li> <li>Correspondence Address</li> </ol>					Paste Your Passport Size Photograph
5. N	o. Exam Passed	Board/Unive	rsity	Year of Passing	% of marks
2.					
3.					
4.					
8. W	Vorking Knowledge of Computer Vorking Knowledge of Hindi/Engl xperience (in details)				
Sr.	Name of Organisation	Position Held	Total Period		Nature of
No. 1.			From	То	Duties
2.					
10. A	ny other information				
	eby declare that the above parti eld by me.	iculars are true in ev	very respect o	nd nothing has bee	n concealed or
Place: Date:				(Signature of can	ndidate)